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TRG file

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Executive Assistant to DCI

20 March 1953

Director of Training

Weekly Summary Report

25X1

3. Due to lack of student enrollments, [REDACTED]

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[REDACTED] Course #16 was postponed from 16 March until 23 March 1953.

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As a result of direct effort by the PP training staff, registrations increased from seven to seventeen students.

4. Deputy Director for Inspection and Security has offered the services of IAS personnel on temporary loan to TRS to aid in the development of the [REDACTED] Techniques Program.

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5. Certain correspondence has been presented to the DDCI concerning possible negotiations with the military to assist in the production of the training film.

6. Two members of the Assessment and Evaluation Staff of the Office of Training made the scheduled trip to Chicago where nine potential Junior Officer Trainees were tested on Saturday, 14 March. The Office of Personnel had made very satisfactory arrangements; and in general the whole operation was successful.

7. During the week, the Chief of the Programs Division audited six seminars of the Advanced Management Program of the Harvard Graduate School of Business Administration. His report stressed the high quality of the program and has urged in the choice of future candidates, that the Agency's Selection Panel review carefully the qualifications of those desiring to attend this course.

8. The Staffs and Divisions of the DD/P have requested that the Office of Training arrange for approximately one hundred representatives to attend the International Relations Seminars conducted by Foreign Service Officers in the State Department's Foreign Service Institute. Since the Agency is permitted to send only two persons per seminar and since the offices of the DD/I have also requested that one hundred or more be permitted to attend, this response far exceeds the quota the State Department has given to the Agency.

9. Lt. Gen. Charles F. Cabell, Deputy Director of Central Intelligence, visited the various buildings of the Office of Training on 13 March 1953 and received a preliminary briefing by the Director of Training and several members of his staff. The purpose of this visit was to show to General Cabell the language training facilities and the facilities for training all new incoming personnel. This will be followed by a more comprehensive briefing program in which all activities of the Office of Training will be presented.

10. Two sections of Basic Russian Instruction will begin on Monday, 23 March 1953. This instruction will be given in the Office of Training Language Laboratory. Enrollment is expected to total sixteen students.

11. The Human Resources Program was begun with the top staff of the Medical Office on Monday, 16 March. It seems to be progressing very satisfactorily.

12. As of 20 March 1953, 219 CIA personnel are enrolled in TRG training courses, 510 in TRG courses, and 305 in external training courses, making a total of 1034 in training programs under the jurisdiction of OTR as a whole.

MS:brc
cc: DD/P, DD/I, AD(Cosmo)

MATTHEW BAIRD

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